

SELF-REPRESENTED LITIGANT

MOTION & ORDER FOR CONTINUANCE

This form is intended for litigants who:

- ✓ Have a hearing or other matter set before the court and/or a hearing officer and wish to have that matter continued until a future date.

Information you will need:

1. The docket number of the case for which you are requesting a continuance.
2. The date and location of your currently scheduled hearing.
3. Evidence (if possible) in support of your request for a continuance.
4. The exact name and address of the opposing party or the opposing party's counsel.

Instructions:

These instructions are meant to guide you through the process of requesting a continuance.

Courts take scheduled dates seriously. A continuance should be asked for only as a last option. Filing a *Motion for Continuance* does not automatically mean you will get a continuance. If the court does not give you a continuance, the case will move forward according to the already scheduled date.

This packet of forms is not legal advice and cannot take the place of the advice that a lawyer can give you. It is always best to speak with a lawyer before taking any legal action. **When you represent yourself in court, you must follow all the proper procedures and the law. It is your responsibility to see your case through the whole process.**

1. Be sure you have the correct form.
2. Read all instructions before you begin.
3. Fill in the blanks with 100% accurate information. *Any false statement made in court or written in a court document may constitute perjury.*
4. Check all options that pertain to your situation.
5. Attach any supporting documentation (i.e., a doctor's note) related to your request.
6. If you have trouble reading, writing, or understanding what is in this motion, seek help at the 4th Judicial District Court Clerk of Court's office at 300 St. John Street in Monroe. The office is open Monday-Friday from 8:30am-4:30pm. For more information, you can call the Monroe office at (318) 361- 2250.

(PETITIONER)

NO: _____ DIV. _____

VERSUS

4TH JUDICIAL DISTRICT COURT

OUACHITA PARISH

(DEFENDANT)

STATE OF LOUISIANA

MOTION AND ORDER FOR CONTINUANCE

NOW INTO COURT, comes _____, the Respondent, appearing in “proper person” in the above entitled and numbered cause, who respectfully provides that:

1.

There is presently a Rule for Custody / Child Support / Visitation /other pleading, (*circle applicable ones*) scheduled for hearings as follows:

Before Judge _____ on the ____ day of _____ (month), 20__, at _____ a.m./p.m.

2.

That the Respondent seeks a continuance of the hearings for the following reasons: (*circle applicable one(s)*).

- (a). He/she was served with the Rule on ___/___/___, and that additional time is needed to prepare and/or seek and retain counsel not necessarily limited to Legal Aid;
- (b). That he /she has a doctors appointment or other important prior engagement that cannot be rescheduled without great disruption (*provide proof if available*); and/or
- (c) Other (*please explain*) _____

_____.

3.

That the opposing party / counsel (*circle one*) has / has not (*circle one*) been contacted and does / does not (*circle one*) have objection to the continuance of this matter. Notwithstanding this, it is requested that this hearing be re-set on the next available hearing date(s) in order to allow mover to have meaningful “access to justice.”

The name and telephone number of opposing party or counsel is as follows:

_____ (Name)
 _____ (Address)
 _____ (City, State, Zip)
 _____ (Telephone Number)

WHEREFORE, the undersigned party moves this court to grant a continuance of the hearings presently scheduled above and further that this matter be re-set for the next available hearing date(s).

_____ (**Signature of mover**)

_____ (**Address**)

_____ (**Telephone Number**)

ORDER

CONSIDERING the above and foregoing Motion, **IT IS HEREBY ORDERED** that the hearings presently scheduled above, is/are hereby continued and re-set as follows:

Before Judge _____ on the ____ day of _____, 20____, at _____ a.m./p.m.

OR :

THE MOTION IS DENIED and set for a hearing on ____ day of _____, 20____.

THUS RENDERED AND SIGNED on this ____ day of _____, 20____, in Ouachita Parish, Louisiana.

JUDGE, 4th Judicial District Court

CERTIFICATE OF SERVICE

I hereby certify that a copy of the above and foregoing pleading was served upon _____ (*name of adverse or opposing counsel*), by placing copy of the same in the U.S. mail, postage prepaid and properly addressed this ____ day of _____, 20____, by me, _____ (*name of mover*).

(signature of mover)