

SELF-REPRESENTED LITIGANT

PETITION TO CHANGE NAME

This form is intended for individuals seeking to legally change their first and/or last name who:

- ✓ Are 18 years or older

Instructions:

1. Be sure you have the correct petition.
2. Fill in the blanks with 100% accurate information. *Any false statement made under oath contained in the foregoing petition may constitute perjury.*
3. Have your fingerprints taken at the Sheriff's Office. Submit this fingerprint card with payment to the FBI along with the completed form which can be downloaded at www.fbi.gov to obtain your identity history summary.
4. Once completed, bring all forms to the Ouachita Parish Clerk of Court at 301 South Grand Street in Monroe. The office is open Monday-Friday from 8:30 a.m.-4:30 p.m. For more information, including fees, you can call the Clerk of Court at (318) 327-1444.

What you will need:

1. Your social security number.
2. Copy of your birth certificate.
3. Copy of driver's license or a picture ID.
4. Copy of the letter from the FBI containing your identity history summary.
5. The necessary court costs by cash or money order made out to "Clerk of Court."

4th JUDICIAL DISTRICT COURT

OUACHITA PARISH

STATE OF LOUISIANA

Case No. _____

Division _____

PETITIONER

vs.

ROBERT S. TEW, DISTRICT ATTORNEY

FILED: _____

DEPUTY CLERK: _____

SELF-REPRESENTED LITIGANT
PETITION FOR NAME CHANGE

I. PETITIONER

Petitioner, _____, born on _____, with social security number XXX-XX-_____, and domiciled in Ouachita Parish, Louisiana, wants to change his/her name to _____ for the following reason(s):

II. REASON[S] FOR NAME CHANGE

_____.

III. LAW GOVERNING NAME CHANGE

This proceeding is brought under LSA—R.S. 13:14751-13:4755, and it is thus mandatory that the district attorney of this parish be served with a copy of this petition and be cited to answer it.

IV. PRAYER

WHEREFORE, petitioner prays for judgment changing his/her name from _____ to _____.

RESPECTFULLY SUBMITTED,

Petitioner's Name

Address

Telephone

4th JUDICIAL DISTRICT COURT

OUACHITA PARISH

STATE OF LOUISIANA

Case No. _____

Division: _____

PETITIONER

vs.

ROBERT S. TEW, DISTRICT ATTORNEY

FILED: _____

DEPUTY CLERK: _____

JUDGMENT

The Court, having considered the Petition for Name Change, together with the answer filed by the District Attorney for the District Court in and for the Parish of Ouachita, State of Louisiana, and for the reasons assigned this date:

IT IS ORDERED, ADJUDGED AND DECREED, that there is judgment herein, granting the Petition for Name change, and changing the legal name of _____ [CURRENT NAME] pursuant to the provisions of Louisiana Revised Statute 13:4751, et seq. to _____ [DESIRED NAME].

JUDGMENT READ, RENDERED, AND SIGNED AT OUACHITA PARISH, LOUISIANA, this _____ day of the month of _____, 20_____.

JUDGE, 4th JUDICIAL DISTRICT COURT